

**OUR LADY OF LOURDES  
BUILDING & GROUNDS COMMITTEE  
September 9, 2024**

**CALL TO ORDER:** Chairman Al Marifke called the meeting to order at 6:32 PM.

**ROLL CALL:** Al Marifke, Ken Marshman, Jerry Beine, Dennis Lorentz, Mark Van Rixel, Tom Schroeder, Mary Piontkowski

**EXCUSED:** Mark Pike, Mark Schimenz

**MINUTES:** The minutes were approved as written by Dennis Lorentz and Mary Piontkowski.

**IMPROVEMENT FUND EXPENDITURES:** August updates were not provided for the Committee's review. Per Ken, the parish was not invoiced by Suburban yet for the paving work and therefore it would not have shown up on the August report.

**FINANCE COUNCIL REPORT:** Since there was no July meeting, the August minutes covered two months of activity.

**OLD BUSINESS:**

**PARKING LOT:** No change. Ken is still working to get clarity from the City on the terminology used in the Ordinance. The Alderman is in the loop but is not currently engaged in the resolution. We will move forward with crack sealing and striping of the east portion of the lot, except no new striping near the kitchen or designated handicap parking areas.

**WINDOWS:** The aluminum panels have been installed and Hometown Glass is waiting for the glass. No date of installation has been given yet.

**BUILDING SECURITY:** The work was approved by Finance Council and the installation of equipment began today and is expected to continue intermittently through next week Monday, September 16. There will be a new dedicated split screen monitor in the Main Office. Staff will determine who controls the camera views and what camera views will be available on the monitor. An additional battery backup system maybe be required to be purchased since the current battery backup system for the Parish's cloud-based network is not adequately sized to also handle the security system.

**CHURCH LIGHTING:** No change. No updates from the staff point person have been received.

**KEN'S REPORT:**

**RTUs at ROOMS 2,3,8,9 and 1A:** The existing five roof top units (RTUs) that serve these rooms were installed in 1996 and are reaching the end of their serviceable life. In 1996, these 5 units had a cost of \$85,000. Ken has asked B&G to start to develop an action plan for replacement of these units. The Committee discussed the potential of going to window air conditioners in Rooms 2, 3, 8 and 9 and a heat pump in room 1A (Deb's Office). This would be a more efficient use of energy because these rooms are sparsely used and not routinely occupied during the established Parish Office hours. The

Committee will continue to ponder options and develop a more formal plan in the upcoming months with budgetary numbers.

**GROUNDS MAINTENANCE:** This has been the first year that Ken has performed all of the grounds clearing (tree trimming, shrub pruning, etc,) by himself. In the past he has had volunteer help, but this work is physical and laborious and it is becoming too difficult for the volunteers. Additionally, volunteers have had Milwaukee addresses and they could accompany Ken to the local dump to get rid of the cut brush. Ken no longer has this resource and it may be necessary to pay to have the brush hauled and disposed. Ken is considering whether all this work should be outsourced or if the tasks can go to alternate years to lighten the load.

**NEW BUSINESS:** Parish leadership directed retaining the same snow removal firm as last year. No competitive quotes will be obtained.

**NEXT MEETING:** November 11, 2024 at 6:30pm

Respectfully submitted by:

Mary C Piontkowski