

**Step 1**

**Step 2**

**Step 3**

I want to...

1. [ ] **ADD/CHANGE** - Change my financial institution, account type, and/or account number
2. [ ] **ADD/CHANGE** - Change the date of my contribution withdrawal
3. [ ] **ADD/CHANGE** - Change my contribution amount(s)
4. [ ] **CANCEL** - Stop my participation in the ACH program

**Please make this change effective as of :** \_\_\_\_\_  
(Note: Due to processing time, please allow up to 30 days for all changes to take effect)

**Change in Financial Institution, account type and/or account number:**

You may add/change bank accounts by completing the authorization below and attaching a **VOIDED check** or **Bank Specification Sheet** from the new bank account.

**Account type:** [ ] Checking [ ] Savings

**Change in the Date of Withdrawal**

I prefer to have my contribution withdrawn from my account on the (please check one):

[ ] 1<sup>st</sup> of the month (or the next business day if a weekend) **OR**

[ ] 16<sup>th</sup> of the month (or the next business day if a weekend)

**Change in Contribution Amount**

I would like to contribute a total of \$\_\_\_\_\_. per month to Our Lady of Lourdes.

Please allocate my contribution as instructed below:  
(Please note that each will appear as an individual transaction on your account)

MONTHLY OFFERING \$\_\_\_\_\_.

**Add/Cancel Participation**

You may add/cancel your automatic withdrawal by completing the authorization below.

\_\_\_\_\_ (1) Account Holder (Please print name)

\_\_\_\_\_ (2) Account Holder (Please print name)

\_\_\_\_\_ (1) Parishioner signature (authorization)

\_\_\_\_\_ (2) Parishioner signature (authorization)

\_\_\_\_\_ Date

\_\_\_\_\_ E-mail Address