

**OUR LADY OF LOURDES  
BUILDING & GROUNDS COMMITTEE  
November 11, 2024**

**CALL TO ORDER:** Chairman Al Marifke called the meeting to order at 6:31 PM.

**ROLL CALL:** Al Marifke, Ken Marshman, Jerry Beine, Dennis Lorentz, Mark Pike, Mark Schimenz, Mary Piontkowski

**EXCUSED:** Mark Van Rixel, Tom Schroeder

**MINUTES:** The minutes were approved as written by Dennis Lorentz and Mark Schimenz.

**IMPROVEMENT FUND EXPENDITURES:** October updates were not provided for the Committee's review. A portion of the parking lot expenditures were paid from the Improvement Fund and will be reimbursed when LOA funds are available.

**FINANCE COUNCIL REPORT:** No comments on the September or October meeting minutes.

**OLD BUSINESS:**

**PARKING LOT:** The permitting has been approved, but the Parish is submitting two variance requests. The first appeal seeks to eliminate the required screening at the southeast corner of the parking lot. The second appeal proposes an adjustment to the ratio of trees to shrubs in the landscape plan. The paperwork for both variance appeals was submitted on time to be included on the December 2024 BOZA agenda. Crack sealing of the east lot is complete, but the east lot still needs to be restriped.

**WINDOWS:** The contractor had provided two proposed start dates for the work but has been unable to meet either of them. They have now suggested the week of November 18, though the Parish has not yet formally accepted this proposal as of this meeting. Scheduling requires coordinating with the users of those spaces to minimize disruption.

**BUILDING SECURITY:** The new cameras and monitor have been installed. A blind spot on the campus has been identified, though no action has been taken to address it yet. There has been no further discussion on adding vestibules at the east and west entrances to bolster security and the Committee assumes this discussion can be tabled.

**KEN'S REPORT:**

RTUs at ROOMS 2,3,8,9 and 1A:

Ken acknowledged that with the window project at the west classrooms, the end window panels in Rooms 2 and 3 are being split and would easily accommodate future room units.

The Committee continued to discuss options and feasibility. The goal is to have an action plan by Spring 2025. Once a plan has been agreed upon, the Committee will solicit pricing for this plan and for repair or replacement of the existing system to compare and to have a basis for future budgeting.

**CONCRETE PATIO BY LABYRINTH:** Ken reported that a suggestion was made to add a concrete patio by the labyrinth as a potential amenity. However, the Committee felt that the extensive tree roots in the area would make this undesirable, as the roots could either crack the slab or be damaged by the patio. The Committee agreed that any further consideration would require an understanding of how the amenity would be utilized and an official request from leadership.

**CHURCH LIGHTING:** No change. No updates from the staff point person have been received.

**NEW BUSINESS:** A request was made for Patricia to attend an upcoming meeting to introduce herself to the Committee.

**NEXT MEETING:** January 13, 2025 at 6:30pm

Respectfully submitted by:

Mary C Piontkowski