

**OUR LADY OF LOURDES
BUILDING & GROUNDS COMMITTEE
February 10, 2025**

CALL TO ORDER: Chairman Al Marifke called the meeting to order at 6:35 pm.

ATTENDED: Al Marifke, Jerry Beine, Ken Marshman, Mary Piontkowski, Mark Van Rixel, Mark Schimenz

EXCUSED: Dennis Lorentz, Mark Pike, Tom Schroeder

MINUTES: The minutes of the January 2025 meeting were approved as written by Mark Schimenz and seconded by Al Marifke.

IMPROVEMENT FUND EXPENDITURES: Due to a distribution error, the expense reports were not received in time for the Committee's review but were forwarded post-meeting.

FINANCE COUNCIL REPORT: The January Finance Council minutes were not yet finalized and published in time for the Committee's review. Jerry verbally shared highlights and indicated that the account balance now includes the portion of the bequest to the parish that has been allocated to the Improvement Fund.

OLD BUSINESS:

KITCHEN UPDATES: Ken is obtaining additional bids for the new kitchen equipment, which will be purchased using the bequest funds designated for St. Ben's. Any expenses exceeding \$30,000 must be submitted to the proxy for approval by the Archdiocese.

WINDOWS: The windows for the west side classrooms have been installed, except for the triple-frame windows in each room. The contractor is still awaiting delivery of the aluminum frames for these windows. Shades have been installed.

PARKING LOT: Harwood has prepared the landscape construction documents and bid forms, which will be sent to landscape contractors for the required work. Tom Schroeder will serve as the parish representative for approving the tree selection. The restriping of the lot will be finished in the spring,

RTUs at ROOMS 2, 3, 8, 9 and 1A: Ken obtained a quote for replacing one of the existing 3-ton RTUs. The quote totals \$18,900, which covers the cost of the new unit, installation, and the removal of the old one. This quote will serve as a baseline for the committee as we continue to develop our action plan for the future replacement of these units. B&G agrees that hiring an energy efficiency consultant would be valuable. The consultant could assess how the building's spaces are being utilized in relation to energy consumption and help determine whether the proposed window air conditioning system is the most beneficial option, or if there are alternative solutions worth considering. An energy study is also expected to raise awareness of potential adjustments to building usage that could enhance efficiency and lower energy costs.

ROUNDTABLE:

LOBBY WINDOWS: It was noted that the replacement of the lobby windows is an initiative of LOA and should be considered as a future topic for B&G.

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Meeting adjourned at 7:34 pm

NEXT MEETING: April 14, 2025, at 6:30pm

Respectfully submitted by:

Mary C Piontkowski